



COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

Shannon Valentine  
Chairperson

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Agenda item # 7

RESOLUTION  
OF THE  
COMMONWEALTH TRANSPORTATION BOARD

July 21, 2021

MOTION

Made By: Ms. Hynes, Seconded By: Mr. Merrill

Action: Motion carried, unanimously

Title: FY2021-2026 Six-Year Improvement Program Transfers  
For May 22, 2021 through June 21, 2021

WHEREAS, Section 33.2-214(B) of the *Code of Virginia* requires the Commonwealth Transportation Board (Board) to adopt by July 1<sup>st</sup> of each year a Six-Year Improvement Program (Program) of anticipated projects and programs. After due consideration, the Board adopted a Final Fiscal Years 2021-2022 Program on December 9, 2020; and

WHEREAS, the Board authorized the Commissioner, or his designee, to make transfers of allocations programmed to projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2021 through 2026 to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2021 through 2026 consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project; and

Total Cost Estimate	Threshold
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

**WHEREAS**, the Board directed that (a) the Commissioner shall notify the Board on a monthly basis should such transfers or allocations be made; and (b) the Commissioner shall bring requests for transfers of allocations exceeding the established thresholds to the Board on a monthly basis for its approval prior to taking any action to record or award such action; and

**WHEREAS**, the Board is being presented a list of the transfers exceeding the established thresholds attached to this resolution and agrees that the transfers are appropriate.

**NOW THEREFORE, BE IT RESOLVED**, by the Commonwealth Transportation Board, that the attached list of transfer requests exceeding the established thresholds is approved and the specified funds shall be transferred to the recipient project(s) as set forth in the attached list to meet the Board's statutory requirements and policy goals.

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## CTB Decision Brief

### FY2021-2026 Six-Year Improvement Program Transfers For May 22, 2021 through June 21, 2021

**Issue:** Each year the Commonwealth Transportation Board (CTB) must adopt a Six-Year Improvement Program (Program) in accordance with statutes and federal regulations. Throughout the year, it may become necessary to transfer funds between projects to have allocations available to continue and/or initiate projects and programs adopted in the Program.

**Facts:** On December 9, 2020, the CTB granted authority to the Commissioner of Highways (Commissioner), or his designee, to make transfers of allocations programmed to projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2021 through 2026 to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2021 through 2026 consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project:

<b>Total Cost Estimate</b>	<b>Threshold</b>
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

In addition, the CTB resolved that the Commissioner should bring requests for transfers of allocations exceeding the established thresholds to the CTB on a monthly basis for its approval prior to taking any action to record or award such action.

The CTB will be presented with a resolution for formal vote to approve the transfer of funds exceeding the established thresholds. The list of transfers from May 22, 2021 through June 21, 2021 is attached.

**Recommendations:** VDOT recommends the approval of the transfers exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Action Required by CTB:** The CTB will be presented with a resolution for a formal vote to adopt changes to the Program for Fiscal Years 2021– 2026 that include transfers of allocated funds exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Result, if Approved:** If approved, the funds will be transferred from the donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Options:** Approve, Deny, or Defer.

Decision Brief

FY2021-2026 Six-Year Improvement Program Transfers for May 22, 2021 through June 21, 2021

July 21, 2021

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**Public Comments/Reactions:** None

Six-Year Improvement Program Allocation Transfer Threshold Report

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
A	Fredericksburg	Public Involvement Activities, BIKESHARE AND BICYCLE INFRASTRUCT. IMPROVEMENTS, Lafayette Blvd /Fredericksburg Train Station Access Study	102626, 109479, 115612	Fredericksburg	#SMART20 - ROUTE 1/ENON ROAD INTERSECTION AND ROADWAY IMP	105722	RSTP : Fredericksburg (CF2MA0), RSTP Match : Fredericksburg (CS2MA1)	\$85,976	\$11,922,101	\$10,600,000	0.7%	Transfer of surplus funds recommended by District and MPO from underway projects to fund a scheduled project.
B	Fredericksburg	FAMPO 2050 LRTP SUPPORT, REGIONALLY SIGNIFICANT PROJECTS STUDY	113538, 113914	Fredericksburg	#HB2.FY17 - SAFETY IMPRV RTE 1 TELEGRAPH/WOODSTOCK	109467	RSTP : Fredericksburg (CF2MA0), RSTP Match : Fredericksburg (CS2MA1)	\$525,000	\$10,334,405	\$9,807,405	5.1%	Transfer of surplus funds recommended by District and MPO from underway projects to fund a scheduled project.
C	Fredericksburg	FREDERICKSBURG DISTRICT CMAQ BALANCE ENTRY	70712	Fredericksburg	#HB2.FY17 VIRGINIA CENTRAL RAILWAY TRAIL BRIDGE	109574	CMAQ - Fredericksburg (CNF214)	\$34,922	\$328,652	\$328,652	10.6%	Transfer of surplus funds recommended by District and MPO from the Fredericksburg CMAQ Balance Entry line item to fund a completed project.
D	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Fredericksburg	PEDESTRIAN CROSSINGS & SIGNAL SAFETY MODIFICATIONS	113542	Safety (statewide) (CF3100), Safety Soft Match (statewide) (CF3101)	\$3,170	\$154,187	\$151,017	2.1%	Transfer of surplus funds recommended by District and Traffic Engineering Division from the Statewide Balance Entry line item to fund a completed project.
E	Fredericksburg	FAMPO 2050 LRTP SUPPORT	113538	Fredericksburg	Corridor Study for Gateway Blvd	114814	RSTP : Fredericksburg (CF2MA0), RSTP Match : Fredericksburg (CS2MA1)	\$193	\$62,693	\$62,500	0.3%	Transfer of surplus funds recommended by District and MPO from an underway project to fund a completed project.
F	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Main Street Pedestrian Improvements	102951	Hampton Roads CMAQ (CNF214), Local Project Contributions - Secondary (NPL623)	\$69,000	\$1,281,438	\$1,430,000	5.4%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund a scheduled project.
G	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Pocahontas Trail Reconstruction	102980	CMAQ Federal - Access : Hampton Roads MPO (CNF214), CMAQ Federal - Secondary : Hampton Roads MPO (CNF214), CMAQ Federal - Urban : Hampton Roads MPO (CNF214), CMAQ Match - Access : Hampton Roads MPO (CNS214), CMAQ Match - Primary : Hampton Roads MPO (CNS214), CMAQ Match - Secondary : Hampton Roads MPO (CNS214), Hampton Roads (CNF214), Local Project Contributions - Primary (NPL423), Statewide (CNF214)	\$881,535	\$25,096,498	\$30,680,519	3.5%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund a scheduled project.
H	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Bridge Road Traffic Signal Upgrades	102991	Local Project Contributions - Urban (NOP723), CMAQ Federal - Statewide (CNF214)	\$23,290	\$2,337,981	\$2,332,158	1.0%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund an underway project.
I	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Chesapeake Signal Timing - Phase 2	107032	Local Project Contributions - Urban (NOP723), CMAQ Federal - Statewide (CNF214)	\$18,937	\$173,671	\$150,000	10.9%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund an underway project.

**Six-Year Improvement Program Allocation Transfer Threshold Report**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
J	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Amtrak Multimodal Station - Site Grading and Drainage	109075	Accounts Receivable - Urban (NR), CMAQ : Hampton Roads (CF5M30), CMAQ Federal - Access : Hampton Roads MPO (CNF214), CMAQ Match : Hampton Roads (CS5M31), CMAQ State Match - Hampton Roads (CNS214), Hampton Roads (CNF214), Statewide (CNF214)	\$422,580	\$9,019,384	\$9,180,378	4.7%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund an underway project.
K	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Norfolk Bus Shelters and Pedestrian Improvements	109572	Local Project Contributions - Urban (NOP723), CMAQ Federal - Statewide (CNF214)	\$145,722	\$1,291,509	\$1,109,356	11.3%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund an underway project.
L	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Dam Neck Road/Holland Road Intersection Improvements	110802	Local Project Contributions - Urban (NOP723), CMAQ Federal - Statewide (CNF214)	\$200,000	\$2,440,000	\$2,190,000	8.2%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund an underway project.
M	Hampton Roads	Portsmouth Boulevard Sidewalk Segment 2	110999	Hampton Roads	Portsmouth Boulevard Sidewalk Segment 1	110998	Safety (statewide) (CF3100), Safety Soft Match (statewide) (CF3101)	\$51,061	\$289,061	\$289,061	17.7%	Transfer of surplus funds recommended by District and Traffic Engineering Division from an underway project to fund an underway project.
N	Hampton Roads	Portsmouth Boulevard Sidewalk Segment 2	110999	Hampton Roads	Portsmouth Boulevard Sidewalk Segment 3	111000	Safety (statewide) (CF3100), Safety Soft Match (statewide) (CF3101)	\$52,719	\$768,464	\$768,464	6.9%	Transfer of surplus funds recommended by District and Traffic Engineering Division from an underway project to fund an underway project.
O	Hampton Roads	ADA Ramps Upgrade - Phase 4	113190	Hampton Roads	Little Creek Rd/Shore Drive Intersection Improvements	113201	Revenue Sharing Local Match (NPL201), Revenue Sharing State Match (CNS202)	\$36,346	\$1,299,146	\$1,886,036	2.8%	Transfer of surplus funds recommended by District and Local Assistance Division from a completed project to fund a scheduled project.
P	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Install Emergency Vehicle Preemption Software & Hardware	113830	Local Project Contributions - Urban (NOP723), CMAQ Federal - Statewide (CNF214)	\$36,899	\$347,933	\$347,933	10.6%	Transfer of surplus funds recommended by District and MPO from the Hampton CMAQ Balance Entry line item to fund a scheduled project.
Q	Hampton Roads	East Pembroke Ave Reconstruction - Phase III, Freeman Dr. Reconstruction	102953, 104372	Hampton Roads	Grant Street New Roadway	117115	Revenue Sharing Local Match (NPL201), Revenue Sharing State Match (CNS202)	\$766,328	\$5,762,672	\$5,784,000	13.3%	Transfer of surplus funds recommended by District and Local Assistance Division from a completed projects to fund a scheduled project.
R	Northern Virginia	MOSEBY DRIVE CULVERT REPLACEMENT	113223	Northern Virginia	CONNER DRIVE - EXTENSION	101302	Revenue Sharing Local Match (NPL201), Local Project Contributions – Urban (NOP723), Revenue Sharing State Match (CNS202)	\$300,000	\$2,355,684	\$2,355,684	12.7%	Transfer of surplus funds recommended by District and Local Assistance Division from a completed project to fund a scheduled project.
S	Northern Virginia	NORTHERN VIRGINIA (NOVA) CMAQ BALANCE ENTRY	70716	Northern Virginia	NORTHERN VIRGINIA TERMS - FY'19 - FY '23	106474	CMAQ Match : Northern Virginia (CS5M11), Northern Virginia (CNF214)	\$924,304	\$19,561,316	\$19,561,316	4.7%	Transfer of surplus funds recommended by District and MPO from the Northern Virginia CMAQ Balance Entry line item to fund an underway project.
T	Northern Virginia	NORTHERN VIRGINIA (NOVA) CMAQ BALANCE ENTRY	70716	Northern Virginia	CAPITAL BIKESHARE	106958	Local Project Contributions - Access (NOP023), CMAQ Federal - Northern Virginia (CNF214)	\$68,606	\$835,758	\$749,255	8.2%	Transfer of surplus funds recommended by District and MPO from the Northern Virginia CMAQ Balance Entry line item to fund a scheduled project.

**Six-Year Improvement Program Allocation Transfer Threshold Report**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
U	Richmond	RICHMOND DGP DEALLOCATION BALANCE ENTRY	T21766	Richmond	#SMART18 - Courthouse Rd Tr (Salem Ch Rd to Cts Complex Rd)	111715	DGP - State (GS0100)	\$41,380	\$1,241,380	\$1,241,380	3.3%	Transfer of surplus funds recommended by District from the Richmond DGP Deallocation Balance Entry line item to fund a scheduled project.