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**MINUTES OF MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Central Office Auditorium  
1221 East Broad Street Richmond, Virginia

**October 16, 2003  
9:00 a.m.**

The meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on October 16, 2003. The Chairman, Whittington W. Clement presided and called the meeting to order at 9:07 a.m.

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Present: Messrs. Bowie, Davies, Keen, Klinge, McCarthy, Mitchel, Stone, Ware, Watson, White and Ms. Connally and Ms. Dragas; Vice Chairman Shucet and Ms. Rae, ex officio with the Department of Rail and Public Transportation.

Absent: Messrs. Bailey and Lester

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**Agenda Item 1:** Public Comment: There was none.

\* \* \*

**Agenda Item 2:** Action on Approval of the Minutes of the Meeting of September 17, 2003. Copy of approved minutes on file with VDOT Commissioner's Office and posted on the VDOT Internet website: [www.virginiadot.org](http://www.virginiadot.org) and the Virginia Regulatory Town Hall.

Moved by Mr. Mitchel, seconded by Ms. Connally. Motion carried, minutes approved.

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**LOCAL ASSISTANCE DIVISION**

Note: Prior to the agenda item presentation, Barbara Reese, VDOT's CFO, introduced Michael Estes who is the new Director of the Local Assistance Division for a one-year temporary assignment, and who will be making future presentations to the CTB.

**Agenda Item 3:** Action on Industrial Access Project, specifically Amherst County - Amelon Industrial Park. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Klinge, seconded by Mr. Watson. Motion carried, resolution approved.

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**Agenda Item 4:** Action on Recreational Access Project, specifically Appomattox County - Off Route 613 - Appomattox County Park, supplemental allocation. Referenced by attachment of Resolution, Resolution of March 20, 2003, Decision Brief and map.

Moved by Mr. White, seconded by Mr. Klinge. Motion carried, resolution approved.

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**Agenda Item 5:** Action on Revenue Sharing Re-allocations from the County Primary and Secondary Road Fund from Fiscal Year 2003-2004 - Augusta County and from Fiscal year 2001-2002 - Montgomery County, as specified in the resolution. Referenced by attachment of Resolution and Decision Brief.

Moved by Mr. Keen, seconded by Ms. Connally. Motion carried, resolution approved.

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**Agenda Item 6:** Action on 2003 Enhancement Grant Program Project Allocations, by Construction District and Statewide. Referenced by attachment of Resolution, Summary sheet, Decision Brief and Allocation spreadsheets A and B.

Moved by Mr. Mitchel, seconded by Mr. Keen. Motion carried, resolution approved.

Note: Program Manager H. W. Chenault announced that applications for the 2004 allocations would be due March 1, 2004 and applications for the 2005 allocations would be due November 1, 2004 [to re-align the Program by 2005 with the Six-Year Program timetable and allocations]. Dr. Stone requested that the Enhancement Grant Program criteria be reviewed to see if the newly adopted Bicycle/Pedestrian Policy is reflected in the criteria.

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## **MOBILITY MANAGEMENT DIVISION**

**Agenda Item 7:** Action on Through Truck Restriction Guidelines, specifically proposed revisions: Incorporate Code changes (HB 1457) to include primary as well as secondary routes, delegate approval authority for secondary routes to the Commonwealth Transportation Commissioner, retain approval authority for primary routes for the Commonwealth Transportation Board, require action to be taken within 9 months of the request and revise criteria of application as they relate to the differences in the primary or secondary routes. Referenced by attachment of Resolution, Decision Brief and draft guidelines.

Moved by Mr. Mitchel, seconded by Mr. McCarty. Motion carried, resolution approved.

\* \* \*

Note: Prior to the presentation of the next two agenda items, Raymond J. Khoury, P.E., State Mobility Management Engineer, introduced Mr. Carl F. Sheets, a senior transportation engineer and program supervisor. Mr. Sheets oversees the section that reviews and prepares all designation requests for Board approval. Mr. Sheets is retiring in November 1st from VDOT after 43 years of service. Mr. Sheets offered brief remarks of

gratitude and thanks to the Department to Mr. Khoury and the division support staff. On behalf of the CTB, Mr. Clement expressed his appreciation to Mr. Sheets for his dedication to state service and the entire CTB membership applauded their appreciation.

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**Agenda Item 8:** Action (by single motion) on Highway Designations, specifically (A) Route 624 - Buchanan County - "Angela Dales Memorial Highway", (B) Proposed Route 58 Bypass - Pittsylvania County - "Archie T. Gammon Highway" and (C) Route 716 - Russell County - "Charles W. Ferguson Memorial Road". Referenced by attachment of Resolutions, Decision Briefs and Maps.

(A-C) Moved by Mr. Keen, seconded by Ms. Dragas. Motion carried, resolutions approved.

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**Agenda Item 9:** Action on a Bridges Designation, specifically Route I-64 - Alleghany County - near Mile Marker 10 - "Sergeant James Leroy Biggs Memorial Bridges". Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Bowie, seconded by Mr. Keen. Motion carried, resolution approved.

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**Agenda Item 10:** Action (by single motion) on Abandonments, Discontinuances and Transferences, changes in the Primary System due to Relocation and Construction, specifically (A) Old Route 11 - Rockbridge County - Rescindment of July 1, 1998 discontinuance action by Board and Abandonment of 0.23 mile, designated as Sections 7 and 8 on plat dated May 20, 1997, and (B) Route 42 - Augusta County - Abandonment of 0.23 mile, designated as Section 1 on plat dated August 16, 2000, and (C) Old Route 23 - Dickinson County - Abandonment of 1.70 miles, designated as Section 1-6, Sections 8-10 and Sections 13 and 15; Discontinuance of 0.06 mile, designated as Section 11; Transference of 0.23 mile, designated as Sections 7 and 14; Renumbered as Route 848 and 849 respectively, on plat dated February 14, 2000, and (D) Route 178 - Accomack County - Rescindment of January 19, 1979 discontinuance action by Board and Abandonment of 0.07 mile, designated as Section 1 on plat dated August 8, 1978, and (E) Route 277 - Clarke County - Rescindment of March 18, 1958 discontinuance action by Board and Abandonment of 0.06 mile, designated as Section 5 on new plat dated September 4, 2003. Referenced by attachment of Resolutions, Decision Briefs and maps.

(A-E) Moved by Mr. Mitchel, seconded by Mr. Keen. Motion carried, resolutions approved.

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## **SCHEDULING & CONTRACT DEVELOPMENT DIVISION**

**Agenda Item 11:** Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received September 30 and October 7, 2003, for projects in excess of \$2 million for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Dr. Stone, seconded by Mr. Bowie. Motion carried, report approved.

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## **DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION**

**Agenda Item 12:** Action on a Railroad Preservation Program Project, specifically City of Suffolk - Commonwealth Railway, Inc., to serve proposed development of major private ocean-going container terminal and other railway improvements along the line. Referenced by attachment of Resolution, Decision Brief, locality resolution and map.

Moved by Ms. Dragas, seconded by Mr. Mitchel. Motion carried, resolution approved.

\* \* \*

**Agenda Item 13:** Action on Resolution of Appreciation, specifically commending Daniel Hoover Marston for 43 yrs of service to VDOT and the Commonwealth, most recently as Bristol District Administrator. Referenced by attachment of Resolution.

Moved by Mr. Bowie, seconded by Mr. Keen. Motion carried, resolution approved.

Note: Commonwealth Transportation Commissioner Shucet made the presentation before the Board. As Mr. Marston was unable to attend the meeting, representatives from Public Affairs videotaped the presentation, comments of appreciation from Messrs. Bowie, Keen and Davies, as well as the entire CTB's standing and applauding their appreciation. The tape will be incorporated into a celebratory video presentation airing at Mr. Marston's retirement reception on November 13 in the Bristol District Administration headquarters. CTB member Keen will also present the Resolution of Appreciation to Mr. Marston at that time, on behalf of the entire Board.

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## **OTHER BUSINESS**

Due to Hurricane Isobel the scheduling of pre-allocation hearings for the Six-Year Program has been adjusted. A new schedule, attached, was distributed indicating new dates for the Richmond District Hearings [December 1] and the Fredericksburg District Hearings [December 3].

Mr. Mitchel suggested a workshop presentation on traffic calming allocations and methodologies.

The Chairman stated that the December 2003 meeting of the CTB is cancelled. He further stated that the 2004 meeting schedule recommendations were being reviewed and would be announced prior to or at the November 2003 meeting.

**ADJOURNED:** The Chairman adjourned the meeting at 9:50 a.m.

The next workshop and meeting will be held on Wednesday, November 19 at 2:00 p.m. and Thursday, November 20 at 9:00 a.m., respectively, in the VDOT Central Auditorium at 1221 East Broad Street, Richmond, VA.

Approved:

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Chairman

Attested:

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Secretary

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