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MINUTES OF MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD

**1221 East Broad Street
Richmond, Virginia
September 19, 2002
10:00 a.m.**

The monthly meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on September 19, 2002. The Chairman, Whittington W. Clement, presided. The Chairman called the meeting to order at 10:06 a.m.

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Present: Messrs. Bailey, Bowie, Davies, Keen, Lester, McCarthy, Mitchel, Stone, Watson, White and Ms. Connally and Ms. Dragas; Vice Chairman Shucet and Ms. Rae, ex officio with the Department of Rail and Public Transportation.

Absent: Mr. Klinge and Mr. Ware.

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The Chairman welcomed to the Commonwealth Transportation Board Ms. Karen J. Rae, new director of the Department of Rail and Public Transportation, who attends in an ex officio capacity.

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Agenda Item 1: Public Comment: None.

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Agenda Item 2: Action on Approval of the Minutes of the Meeting of August 15, 2002. Referenced by attachment of minutes.

Moved by Mr. Mitchel, seconded by Ms. Connally. Motion carried, minutes approved.

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Agenda Item 3: Committee Reports: None. The Chairman stated that the organization of the committees was under review - tentatively three with areas of focus being multi-modal/intermodal, finance/audit and grants (rail, enhancement, etc.). It was recommended that future CTB meetings would convene at 9:00 a.m., until the committees are fully functional.

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Agenda Item 4: Action on Additions and Abandonments of Roads in the Secondary System, August 2002. Referenced by attachment of Report.

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Moved by Mr. Bowie, seconded by Mr. Davis. Motion carried, report accepted.

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Agenda Item 5: Action (by single motion) on Access Projects, specifically (A) Town of Abingdon - Stone Mill Business and Technology Park and (B) Henry County - Patriot Centre at Beaver Creek, Phase III. Referenced by attachment of Resolutions, fact sheets and maps.

(A & B) Moved by Mr. Bowie, seconded by Mr. Keen. Motion carried, resolutions approved.

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Agenda Item 6: Action on Quarterly Maintenance Payments for FY 2002-2003, specifically for the Counties of Arlington and Henrico. Referenced by attachment of Resolution and allocation sheets.

Prior to the motion, Mr. McCarthy asked why the Maintenance Cost Index (MCI) rate for these two counties was different from the "regular" rate used by VDOT for other distributions. Mr. Givens stated that by Code the MCI was adjusted each year in August based upon the previous year's maintenance costs. Changes in activities, budgets and inflation create some of the differences between the localities. Also the CTB adjusted the rate in December 2001 to bring Henrico County into parity with Arlington County. Mr. McCarthy stated this procedure would benefit from review; the Chairman concurred and stated that he and VDOT CFO Reese were so doing.

Moved by Ms. Connally, seconded by Mr. Mitchel. Motion carried, resolution approved.

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Agenda Item 7: Action (by single motion) on Street Mileage Payments, specifically (A) City of Richmond, (B) City of Williamsburg, (C) Town of Leesburg and (D) Town of Purcellville. Referenced by attachment of Resolutions and spreadsheets.

Moved by Ms. Connally, seconded by Mr. Mitchel. Motion carried, resolutions approved.

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Agenda Item 8: Action on Quarterly Maintenance Payments for FY 2002-2003, specifically Cities, Certain Towns and the Chesapeake Bay Bridge Tunnel Commission. Referenced by attachment of Resolution and spreadsheets.

Moved by Ms. Connally, seconded by Mr. Mitchel. Motion carried, resolution approved.

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TRAFFIC ENGINEERING DIVISION:

Agenda Item 9: Action on Abandonment, Discontinuance and Transfer, changes in the Primary System due to Relocation and Construction,

specifically Montgomery County - Old Route 11. Referenced by attachment of Resolution.

Moved by Mr. Bailey, seconded by Ms. Dragas. Motion carried, resolution approved.

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Agenda Item 10: Action on Abandonment, change in the Primary System due to Relocation and Construction, specifically Middlesex County - Route 4. Referenced by attachment of Resolution.

Moved by Mr. Bailey, seconded by Ms. Dragas. Motion carried, resolution approved.

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Agenda Item 11: Action (by single motion) on Bridge Designations, specifically (A) Route 293 - City of Danville - "Dr. Martin Luther King, Jr. Memorial Bridge", and (B) Route 158 - Wise County - " Charles Barrowman, Sr. Bridge". Referenced by attachment of Resolutions, and maps.

Prior to the motion, Mr. McCarthy inquired if any VDOT employees who died on the job were publicly honored? The Vice Chairman responded that they have been and a suitable, formal memorial program was under development at no cost to tax payers.

Moved by Mr. White, seconded by Mr. Watson. Motion carried, resolutions approved.

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Agenda Item 12: Action on No Parking Ordinance - certain specified streets - York County. Referenced by attachment of Resolution.

Prior to the motion, Mr. Mitchel questioned the definition of "large vehicle" referenced in the resolution. Ms. Kastenhofer responded that a descriptive definition was included in the Ordinance.

Moved by Mr. Watson, seconded by Mr. Keen. Motion carried, resolution approved.

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Agenda Item 13: Action on Adoption of Millennium (2000) edition of Federal Manual on Uniform Traffic Control Devices for Streets and Highways. Referenced by attachment of Resolution and fact sheet.

Prior to motion, Mr. Bowie questioned why the Temporary Devices were excluded. Ms. Kastenhofer responded that VDOT's devices exceed the federal mandates. Mr. Mitchel raised questions regarding changes and grandfathering. Ms. Kastenhofer assured they were included.

Moved by Ms. Connally, seconded by Mr. Bowie. Motion carried, resolution approved.

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RIGHT OF WAY AND UTILITIES DIVISION:

Agenda Item 14: Action on Surplus Property, specifically Land

Conveyance - Route 199 - James City County. Referenced by attachment of Resolution.

Moved by Mr. Bailey, seconded by Mr. Mitchel. Motion carried, resolution approved.

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ENVIRONMENTAL DIVISION:

Agenda Item 15: Action on transfer of ownership of a Civil War Cannon owned by the Virginia Department of Transportation to the Museum of the Confederacy pending appropriate authorization by the Virginia General Assembly. Referenced by attachment of Resolution and fact sheet.

Moved by Mr. White, seconded by Mr. Bailey. Motion carried, resolution approved.

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INTELLIGENT TRANSPORTATION SYSTEM DIVISION:

Agenda Item 16: Action on Cooperative Agreement with the Federal Highway Administration to Conduct Operational Test of Applications of Archived Data in a Traffic Management Center. Referenced by attachment of Resolution and fact sheet.

Moved by Mr. Mitchel, seconded by Mr. Davies. Motion carried, resolution approved.

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Agenda Item 17: Action on Partnership Agreement with the Federal Highway Administration for a Regional Integrated Transportation Information System for the Washington, D.C. Metropolitan Area. Referenced by attachment of Resolution and fact sheet.

Moved by Ms. Connally, seconded by Mr. Davies. Motion carried, resolution approved.

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CONSTRUCTION DIVISION:

Agenda Item 18: Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received June 6; July 2; August 8, 15, 20, 27, 28, 2002, for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Mr. Mitchel, seconded by Mr. McCarthy. Motion carried, report approved.

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LOCATION AND DESIGN DIVISION:

Agenda Item 19: Action on Location Project, specifically Piedmont Drive (Robertson Bridge) - City of Danville - Alternative #4. Referenced by attachment of Resolution, fact sheet and maps.

Moved by Mr. White, seconded by Mr. Bailey. Motion carried, resolution carried.

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Agenda Item 20: Action on Location and Design Project, specifically Lynnhaven Parkway - City of Virginia Beach. Referenced by attachment of Resolution, fact sheet and map.

Moved by Mr. Lester, seconded by Mr. Mitchel. Motion carried, resolution carried.

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FINANCIAL PLANNING & DEBT MANAGEMENT DIVISION:

Agenda Item 21: Action to Authorize the Issuance and Sale of Revenue and refunding Bonds, Series 2002A (Northern Virginia Transportation District Program) and Series 2002B (U.S. Route 58 Corridor Development Program). Referenced by attachment of Resolution.

Prior to the presentation of this agenda item and the subsequent motion Mr. Watson recused himself from the discussion and approval due to his employment with Davenport & Company, LLC, which participates in bond financings.

Moved by Mr. Keen, seconded by Mr. White. Motion carried, resolution approved.

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Agenda Item 22: Action to Authorize the Commissioner of the Virginia Department of Transportation to enter into the Woodrow Wilson Bridge Cost Sharing and Reimbursement Agreements with the Maryland State Highway Administration and the Department of Transportation of the District of Columbia and to further Authorize the Commissioner of the Virginia Department of Transportation to enter into future agreements with same as needed to effect the successful completion of the Project. Referenced by attachment of Resolution.

Moved by Mr. Bailey, seconded by Mr. Lester. Motion carried, resolution approved.

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OTHER BUSINESS

Agenda Item 23: Action on Resolution Endorsing the Northern Virginia and Hampton Roads Transportation Referenda. Referenced by attachment of Resolution.

Moved by Mr. Mitchel, seconded by Mr. Bailey. Motion carried, resolution approved.

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NEW BUSINESS

The Vice Chairman presented an overview of the newly developed criteria for the Request for Proposals (RFP) for the I-81 corridor under the Public Private Transportation Act (PPTA) process and timetable for solicitation, and the selection process to be completed within one year.

Messrs. Stone, Lester and Mitchel stated they supported the solicited concept. Mr. Mitchel further suggested this process could be used for

design/build packages. Dr. Stone, however, encourage VDOT to continue to handle non-construction issues such as traffic management and speed limit issues and truck/rest stops.

ADJOURNMENT: The Chairman adjourned the meeting at 11:26 a.m.

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The next workshop and meeting will be held on Wednesday, October 16, 2002, at 1:00 p.m. in Moody Hall on the campus of the Virginia Military Institute in Lexington, Virginia, in conjunction with the Annual Virginia Transportation Conference

Approved:

Chairman
Attested:

Secretary

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