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**MINUTES OF MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Central Office Auditorium  
1221 East Broad Street Richmond, Virginia

**September 17, 2003  
10:00 a.m.**

The meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on September 17, 2003. The Chairman, Whittington W. Clement presided and called the meeting to order at 10:04 a.m.

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Present: Messrs. Bailey, Bowie, Davies, Keen, Klinge, Lester, McCarthy, Mitchel, Stone, Watson, White and Ms. Connally; Vice Chairman Shucet and Ms. Rae, ex officio with the Department of Rail and Public Transportation.

Absent: Mr. Ware, Ms. Dragas.

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**Agenda Item 1:** Public Comment: The Chairman introduced James Carr, newly appointed Assistant Secretary of Transportation. The Vice Chairman introduced the Honorable John A. "Jack" Rollison, III, newly hired Virginia Department of Transportation executive as Special Assistant to the Commissioner.

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**Agenda Item 2:** Action on Approval of the Minutes of the Meeting of July 17, 2003 [there being no meeting in August]. Copy of approved minutes on file with VDOT Commissioner's Office and posted on the VDOT Internet website: [www.virginiadot.org](http://www.virginiadot.org) and the Virginia Regulatory Town Hall.

Moved by Mr. Mitchel, seconded by Mr. Bailey. Motion carried, minutes approved.

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**Agenda Item 3: Committee Reports:** Ms. Connally, Chair of the VTrans2025 Multi-modal Transportation Policy Committee reported that the meeting scheduled for September was deferred to October due to Hurricane Isabel. A copy of the prepared workshop briefing presentation intended for the September meeting was distributed, and referenced by attachment.

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**Agenda Item 4:** Action on Industrial Access Project, specifically City of Roanoke - Roanoke Center for Industry and Technology, Phase III. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Bowie, seconded by Mr. Mitchel. Motion carried, resolution approved.

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**Agenda Item 5:** Action on Recreational Access Project, specifically Pulaski County - Off Routes 609 and 712 - Horseshoe Bend Campground within New River Trail State Park. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. White, seconded by Mr. Bowie. Motion carried, resolution approved.

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**Agenda Item 6:** Action on Revenue Sharing Re-allocations from the County Primary and Secondary Road Fund from Fiscal Year 2002-2003 - New Kent County and from Fiscal year 2001-2002 - James City County, as specified in the resolution. Referenced by attachment of Resolution and Decision Brief.

Moved by Mr. McCarthy, seconded by Mr. White. Motion carried, resolution approved.

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**Agenda Item 7:** Action on a Town Street Mileage - Street Additions, specifically the Town of Farmville. Referenced by attachment of Resolution, Decision Brief and tabulation sheets.

Moved by Mr. Watson, seconded by Ms. Connally. Motion carried, resolution approved.

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**Agenda Item 8:** Action on Transfer of Enhancement Funds, specifically Hampton Roads District - Town of Chincoteague - transfer of allocations from the Pedestrian/Bicycle Facility to the Historic Railroad Dock Site/Main Street Revitalization Project. Referenced by attachment of Resolution, and Decision Brief.

Moved by Mr. Lester, seconded by Ms. Connally. Motion carried, resolution approved.

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**MOBILITY MANAGEMENT DIVISION:**

**Agenda Item 9:** Action on a Bridge Designation, specifically Route 613 - Scott County - bridge over the Big Moccasin Creek - "Joel Bays Memorial Bridge". Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Bowie, seconded by Mr. Keen. Motion carried, resolution approved.

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**Agenda Item 10:** Action on Re-Routing of U.S. Federal Highway, specifically U.S. Route 60 - City of Richmond in the historic area of Church Hill, from 21<sup>st</sup> and Main Streets to Stoney Run Drive and Government Road. Referenced by attachment of Resolution, Decision Brief and Map.

Moved by Mr. McCarthy, seconded by Mr. Mitchel. Motion carried, resolution approved.

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**Agenda Item 11:** Action (by single motion) on Discontinuances, Abandonments and Transferences, changes in the Primary System due to Relocation and Construction, specifically Discontinuances: (A-1) Old Frontage Road - F-894 - Amherst County, (A-2) Old Route 37 - Lancaster County; Abandonment with Rescission of Prior Action: (B) Old Route 97 - Carroll County, with rescission of August 28, 1969 action; Transference with Re-numbering: (C) Old Route 65, renumbered as Route 936 - Lee County; Abandonment and Transference with Re-numbering: (D) Old Route 94, renumbered as Routes 811, 812, 813 and 814 - Wythe County; Abandonment and Discontinuance: (E) Old Route 21 - Wythe County; Discontinuances and Transferences with Re-numbering: (F-1) Old Route 210, re-numbered as Route 843 - Amherst County and (F-2) Old Route 91 - Re-numbered as Route 919 - Washington County. Referenced by attachment of Resolutions, Decision Briefs and maps.

(A-F) Moved by Mr. Bailey, seconded by Mr. White. Motion carried, resolutions approved.

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**Agenda Item 12:** Action on Through Truck Restriction Guidelines, specifically proposed revisions: Incorporate Code changes (HB 1457) to include primary as well as secondary routes, delegate all approval authority to the Commonwealth Transportation Commissioner, require action to be taken within 9 months of the request and revise criteria of application as they relate to the differences in the primary or secondary routes. Referenced by attachment of Resolution, Decision Brief and draft guidelines.

Matter Deferred - no action taken.

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**Agenda Item 13:** Action on Through Truck Restrictions, specifically (A) Route 4840 (Rivers Bend Boulevard) - Chesterfield County and (B) Route 611 (Purcellville Road) - Loudoun County. Referenced by attachment of Resolutions, Decision Briefs and maps.

Matters Deferred - no action taken.

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**Agenda Item 14:** Action on Parking Prohibition, specifically Irongate Way - Prince William County - prohibition of parking in the commercially-zoned portions of Irongate Way by commercial vehicles weighing in excess of 10,100 pounds, to include proper signage and enforcement with a temporary maximum of 2 hours parking for delivery vehicles. Referenced by attachment of Resolution, Decision Brief and locality resolution.

Moved by Ms. Connally, seconded by Mr. White. Motion carried, resolution approved.

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**RIGHT OF WAY AND UTILITIES DIVISION:**

**Agenda Item 15:** Action (by single motion) on Surplus Property - Land Conveyances, specifically (A) Route 13 - Northampton County, (B) Route 19 - Russell County, (C) Route 23 - Scott County, (D) Route 29 - Campbell County, (E) Route 35 - Southampton County, (F) Route 100 - Carroll County, (G) Route 221 - Bedford County, (H) Route 613 (present Route 919) - Augusta County and (I) Routes 601 and 625 - Fluvanna County. Referenced by attachment of Resolutions and Decision Briefs.

(A - I) Moved by Mr. Bailey, seconded by Mr. Mitchel. Motion carried, resolutions approved.

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**Agenda Item 16:** Action on Limited Access Control Change, specifically Route 29/250 Alternate - Albemarle County - requested by University of Virginia to serve University's arena and North Grounds connector project. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Davies, seconded by Mr. Bailey. Motion carried, resolution approved.

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**SCHEDULING & CONTRACT DEVELOPMENT DIVISION:**

**Agenda Item 17:** Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received July 22, August 26 and September 3, 2003 for projects in excess of \$2 million for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Mr. White, seconded by Mr. Mitchel. Motion carried, report approved.

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**TRANSPORTATION AND MOBILITY PLANNING DIVISION:**

**Agenda Item 18:** Action on Memorandum of Agreement between Federal Highway Administration and Virginia Department of Transportation to authorize the Commonwealth Transportation Commissioner to enter into a Grant Agreement with the FHWA in order that VDOT may serve as grantee to pass through funding for the Transportation and Community and System Preservation Pilot Program [in an amount not to exceed \$50,000] to the Smithsonian Institution to fund a traffic study at Route 28 on the new Smithsonian Air and Space Museum Annex at Washington Dulles International Airport. Referenced by attachment of Resolution, and Decision Brief

A brief discussion ensued during which Mr. Klinge requested a deferral of the action until it could be clearly discerned who had requested this traffic study. Mr. Mitchel expressed an interest in seeing the study. Mr. Shucet requested approval with the proviso that the background details would be provided.

Moved by Mr. Mitchel, seconded by Dr. Stone. Motion carried 11-1 with Mr. Klinge voting no. Resolution approved.

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**INNOVATIVE FINANCE AND REVENUE OPERATIONS DIVISION:**

**Agenda Item 19:** Action on Financial Advisory Services for the Commonwealth Transportation Board, specifically to delegate signing authority to the Commonwealth Transportation Commissioner to execute a contract [2 yrs with 3 renewals] with Public Resources Group to serve as Financial Advisor to the Commonwealth Transportation Board, pursuant to RFP 105-PC and the recommendations of the Selection Committee and its advisors. Referenced by attachment of Resolution, Decision Brief and PowerPoint presentation materials.

Moved by Mr. White, seconded by Mr. Mitchel. Motion carried, resolution approved.

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**Agenda Item 20:** Action on Reciprocity of Electronic Toll Collection Systems between E-Z Pass and Smart Tag Networks, specifically to join the E-Z Pass Interagency Group and delegate authority to the Commonwealth Transportation Commissioner to execute all related membership, operating and reciprocity agreements and amendments to same. Referenced by attachment of Resolution, Decision Brief and presentation overview.

Moved by Mr. Lester, seconded by Ms. Connally. Motion carried, resolution approved.

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**Agenda Item 21:** Action on Issues in connection with the Issuance by the Fairfax County Economic Development Authority of its Transportation Contract Revenue Bonds (Route 28 Project), Series 2003. Referenced by attachment of Resolution, and Decision Brief.

Moved by Mr. Mitchel, seconded by Mr. Klinge. Motion carried, resolution approved.

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**DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:**

**Agenda Item 22:** Action on a Railroad Industrial Access Program Project, specifically City of Harrisonburg - Pilgrim's Pride Corporation - improvement and expansion of its feed mill facility. Referenced by attachment of Resolution, Decision Brief, locality resolution and map.

Moved by Mr. Bailey, seconded by Dr. Stone. Motion carried, resolution approved.

\* \* \*

**OTHER BUSINESS**

Progress Report on the Enhancement Grant Program Application Status. Not an action item. Referenced by attachment of 2003 Tentative Enhancement Project Allocations Recommendations, 2003 Enhancement Project Requests and 2003 Ineligible Projects. The Program Manager, H. W. Chenault, announced that the Recommendations were the result of consultations with the nine CTB District representatives after the staff criteria review. The \$18.6 million estimated funding was divided by 14 [the total number of CTB members] rather than by the 9 districts. The 5 at-large members along with the Chairman will meet to recommend allocations for statewide projects. The Final Project Allocation Recommendations will be presented to the CTB for approval at the

October meeting.

The Chairman announced that a certain number of Maximum Employment Level (MEL) positions would be transferred from the Department of Transportation to the Department of Rail and Public Transportation to aid in the creation and development of a Planning Division. This proposal will be in the Governor's Budget Bill.

**ADJOURNED:** The Chairman adjourned the meeting at 11:32 a.m.

The next workshop and meeting will be held on Wednesday, October 15, 2003 beginning at 1:00 p.m. in the designated meeting rooms at the Hampton Inn Col Alto in Lexington, Virginia in conjunction with the annual transportation conference.

Approved:

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Chairman

Attested:

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Secretary

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