



# COMMONWEALTH of VIRGINIA

## *Commonwealth Transportation Board*

Pierce R. Homer  
Chairman

1401 East Broad Street - Policy Division - CTB Section - #1106  
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*Agenda item # 11*

### **RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD**

**July 19, 2007**

#### **MOTION**

**Made By: Mr. Davies Seconded By: Mrs. Carter Action: Motion Carried, Unanimously**

#### **Title: CTB Credit Union Checking Account: Signature Authorizations**

**WHEREAS**, the Commonwealth Transportation Board (CTB) maintains a checking account at the Virginia Credit Union, account number 000000 407357, for the purpose of reimbursements and payments towards routine and regular business expenses incurred in excess of state approved limitations, and

**WHEREAS**, the source of funding for the account comes from the individual members of the Commonwealth Transportation Board, and

**WHEREAS**, the day-to-day accounting and signature responsibilities for the account are delegated to certain staff members of the Secretary of Transportation and/or the Commonwealth Transportation Commissioner, and

**WHEREAS**, the CTB checking account currently authorizes signature responsibilities to a staff member no longer assigned to or employed by the Secretary of Transportation or the Department of Transportation,

**NOW THEREFORE BE IT RESOLVED**, that prior signature authorizations for this CTB account are hereby rescinded, and that the following named staff are authorized for day-to-day accounting and signature responsibilities for the account:

Carol A. Mathis, Assistant Secretary to the Board/ Office of the Commonwealth  
Transportation Commissioner

Brenda Crouch, Assistant Secretary to the Board/Office of the Commonwealth  
Transportation Commissioner

**BE IT FURTHER RESOLVED**, that a new account signature card will be executed with the Virginia Credit Union and a copy of this resolution will be provided as an attachment.

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