RESOLUTION
OF THE
COMMONWEALTH TRANSPORTATION BOARD

July 19, 2007

MOTION

Made By: Mr. Davies   Seconded By: Mrs. Carter  Action: Motion Carried, Unanimously

Title: CTB Credit Union Checking Account: Signature Authorizations

WHEREAS, the Commonwealth Transportation Board (CTB) maintains a checking account at the Virginia Credit Union, account number 000000 407357, for the purpose of reimbursements and payments towards routine and regular business expenses incurred in excess of state approved limitations, and

WHEREAS, the source of funding for the account comes from the individual members of the Commonwealth Transportation Board, and

WHEREAS, the day-to-day accounting and signature responsibilities for the account are delegated to certain staff members of the Secretary of Transportation and/or the Commonwealth Transportation Commissioner, and

WHEREAS, the CTB checking account currently authorizes signature responsibilities to a staff member no longer assigned to or employed by the Secretary of Transportation or the Department of Transportation,

NOW THEREFORE BE IT RESOLVED, that prior signature authorizations for this CTB account are hereby rescinded, and that the following named staff are authorized for day-to-day accounting and signature responsibilities for the account:

Carol A. Mathis, Assistant Secretary to the Board/ Office of the Commonwealth Transportation Commissioner
Brenda Crouch, Assistant Secretary to the Board/Office of the Commonwealth Transportation Commissioner

BE IT FURTHER RESOLVED, that a new account signature card will be executed with the Virginia Credit Union and a copy of this resolution will be provided as an attachment.