



COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

Shannon Valentine
Chairperson

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DRAFT MINUTES MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD WORKSHOP MEETING

May 18, 2021

9:00 am

Governor Ralph Northam declared a state of emergency in Virginia on Thursday, March 12, 2020 in response to COVID-19. In light of this action, we have decided to conduct the May 2021 Commonwealth Transportation Board (CTB) workshop meeting using electronic communications in accord with Item 4-0.01.g. of Chapter 552 (2021 Acts of Assembly), as the COVID-19 emergency makes it impracticable or unsafe to assemble in a single location. The purpose of the meeting was to discuss or transact the business statutorily required or necessary to continue operation of the CTB and the discharge of its lawful purposes, duties, and responsibilities.

All board members participated remotely using a Webex platform. Members of the public were able to witness the meeting online via live-streaming at the following internet link: http://www.ctb.virginia.gov/public_meetings/live_stream/default.asp and were provided the opportunity to provide public comment telephonically at the outset of the meeting using a dial in number provided in the online meeting public notice.

The online internet public notice for the meeting noted that this meeting would be conducted using an electronic process due to the COVID-19 state of emergency and as a precaution to reduce the risk and spread of the novel coronavirus. The online meeting public notice also furnished the Agenda and Board materials as well as information regarding the availability of online live-streaming of the meeting at the noted link.

Online viewers were furnished a telephone number to call to notify staff of any interruption of the live streaming of the meeting in accordance with Item 4-0.01.g. of Chapter 552 (2021 Acts of Assembly); and no interruption of the live streaming was noted during the meeting.

The Chair, Shannon Valentine, presided and called the meeting to order at 9:02 a.m. on May 18, 2021

Present: Messrs. Brown, Dodson, Johnsen, Kasprovicz, Malbon, Merrill, Miller, Smoot, Stinson, Yates, and, Ms. DeTuncq, Ms. Hynes; Mr. Brich, ex officio, Commissioner of Highways and Ms. Mitchell, ex officio, Director of the Department of Rail and Public Transportation.

Absent: Messrs. Rucker and Williams

Prior to taking up any agenda items Ms. DeTuncq made the following motion:
In light of the continuing state of emergency declared by Governor Northam, where it is impracticable or unsafe to assemble a quorum in a single location, I move that we adopt this agenda to take action to discuss or transact the business statutorily required or necessary to

continue operation of the Commonwealth Transportation Board. This motion was seconded by Ms. Hynes, a roll call vote was taken with all present voting aye, the motion passed unanimously.

1. I-395/95 Commuter Choice
*Jennifer DeBruhl, Virginia Department of Rail and Public Transportation
Ben Owen, Northern Virginia Transportation Commission
Referenced by attachment of presentation.*
2. Transportation Performance Management, Safety Measures
*Margit Ray, Intermodal Planning and Investment
Referenced by attachment of presentation.*
3. Special Structure Briefing
*Stephen Brich, Virginia Department of Transportation
Referenced by attachment of presentation.*
4. The Transit Ridership Incentive Program Draft Policy
*Jennifer DeBruhl, Virginia Department of Rail and Public Transportation
Referenced by attachment of presentation.*

The Chair suspended the meeting at 11:18 a.m. on May 18, 2021 to Provide the Board a break, noting the meeting would reconvene at 11:30 a.m. on May 18, 2021.

The Chair called the suspended meeting to order at 11:30 a.m. on May 18, 2021.

5. Economic Development Access Program
Botetourt County, Botetourt Center at Greenfield
*Russell Dudley, Virginia Department of Transportation
Referenced by attachment of presentation.*
6. Economic Development Access Program
MEI Site Design-Only Application
Louisa County, Shannon Hill Regional Business Park
*Russell Dudley, Virginia Department of Transportation
Referenced by attachment of presentation.*
7. FY 2022 Urban and Arlington/Henrico
Street Maintenance Payments
*Russell Dudley, Virginia Department of Transportation
Referenced by attachment of presentation.*
8. SMART SCALE Proposed PROJECT Changes
 - Route 311 and Route 419 Intersection Improvement
UPC 108904 – Salem District

- Route 29 and Route 6 R-Cut Improvement
UPC 115490 – Lynchburg District
Kimberly Pryor, Virginia Department of Transportation
Referenced by attachment of presentation.
- 9. Interstate Operations and Enhancement Program
John Lawson, Deputy Secretary of Transportation
Ben Mannell, Virginia Department of Transportation
Referenced by attachment of presentation.
- 10. Virginia Passenger Rail Authority
Recommended Budget FY2022 – Update
Steve Pittard, Virginia Passenger Rail Authority
Referenced by attachment of presentation.

The Chair suspended the meeting at 12:47 p.m. on May 18, 2021 with direction that the remaining items would be presented when the meeting reconvened on May 19, 2021 at 9:00 a.m.

The Chair called the suspended meeting to order at 9:04 a.m. on May 19, 2021.

- 11. SMART SCALE Round 4
Consensus Scenario
Brooke Jackson, Office of Intermodal Planning and Investment
Referenced by attachment of presentation.
- 12. Director's Items
Jennifer Mitchell, Virginia Department of Rail and Public Transportation
- 13. Commissioner's Items
Stephen Brich, Virginia Department of Transportation
- 14. Secretary's Items
Shannon Valentine, Secretary of Transportation

ADJOURNMENT:

Meeting adjourned at 9:37 p.m. on May 19, 2021

Respectfully Submitted:

Carol Mathis,
Assistant Secretary to the Board

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