



# COMMONWEALTH of VIRGINIA

## *Commonwealth Transportation Board*

Shannon Valentine  
Chairperson

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Richmond, Virginia 23219

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*Agenda item # 11*

### **RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD**

**Date: July 21, 2021**

#### **MOTION**

**Made By: Mr. Malbon, Seconded By: Mr. Miller**

**Action: Motion carried, unanimously**

**Title: Revenue Sharing Reallocation**  
**City of Hampton – Wythe Creek Road**

**WHEREAS**, §33.2-357 of the *Code of Virginia* (1950), as amended (“*Va. Code*”) prescribes that from funds made available by the General Assembly, the Commonwealth Transportation Board (CTB) may make an equivalent matching allocation to any locality for the improvement, construction, reconstruction or maintenance of the highway systems within such locality; and

**WHEREAS**, the governing body of the City of Hampton elected to participate in this program in fiscal year 2016 and, with the Virginia Department of Transportation (VDOT), identified specific eligible project work to be financed from the special fund account; and

**WHEREAS**, the governing body of the City of Hampton has, by appropriate resolution, requested the Wythe Creek Road Widening (UPC 97715) project to be established as a revenue sharing project; and

**WHEREAS**, the Wythe Creek Road Widening (UPC 97715) project meets the criteria for eligibility to receive such funds; and

**WHEREAS**, funds previously allocated to the City of Hampton for the Buckroe Ave. Sidewalk (UPC 102988) project remain unexpended after completion of the project, and may be reallocated by the CTB in accordance with the CTB’s Policy and Guidelines; and

**WHEREAS**, the governing body of the City of Hampton has, by appropriate resolution, requested that the funds set forth herein be transferred from the Buckroe Ave. Sidewalk (UPC 102988) project to the Wythe Creek Road Widening (UPC 97715) project for eligible work, as indicated herein; and

**WHEREAS**, this project work falls within the intent of § 33.2-357 of the *Va. Code*, and complies with the CTB’s Policy and Guidelines for the use of such funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commonwealth Transportation Board hereby establishes the Wythe Creek Road Widening (UPC 97715) project as a revenue sharing project and approves the transfer of these funds as indicated herein.

**Reallocation of Funds Pursuant to  
 § 33.2-357 of the *Code of Virginia***

Fiscal Year of Revenue Sharing Allocation	Locality Match	State Match	Original Project Number (UPC)	New Project Number (UPC)	Scope of Eligible Work for New Project
<b>City of Hampton</b>					
2016	\$52,004	\$52,004	102988	97715	Widen Road

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## CTB Decision Brief

### Revenue Sharing Reallocation – City of Hampton Wythe Creek Road

**Issue:** The City of Hampton has requested that an existing Six-Year Improvement Program project be approved as a revenue sharing project and that revenue sharing funds be reallocated to that project.

**Facts:** Section 33.2-357 of the *Code of Virginia* authorizes the Commonwealth Transportation Board (CTB) to make matching allocations to any city, town or county for highway projects. The CTB approves each project and scope of work, and the program funds are distributed and administered in accordance with guidelines established by the CTB.

The revenue sharing program guidelines stipulate that surplus funds may be transferred from a completed revenue sharing project to an existing project in the Six-Year Improvement Program if approved by the CTB. In addition, such transfers require that the recipient project needs the funding in order to proceed to advertisement or award within the next twelve months. The current advertisement date for the recipient project is October 2021, thereby meeting the prescribed guidelines requirement. The transfer request must also include a resolution from the locality establishing the project as a revenue sharing project.

The City of Hampton requests that the Virginia Department of Transportation (VDOT) reallocate funds from an existing revenue sharing project allocated to the Buckroe Ave. Sidewalk (UPC 102988) project to a project in the Six-Year Improvement Plan, Wythe Creek Road Widening (UPC 97715), which currently is not being funded with revenue sharing funds. The Wythe Creek Road Widening (UPC 97715) project is currently underfunded but will be able to meet the advertisement date of October 2021 with these funds. The City of Hampton, by resolution, has established the Wythe Creek Road Widening (UPC 97715) project as a revenue sharing project and has requested, by resolution, to have revenue sharing funds transferred from the Buckroe Ave. Sidewalk (UPC 102988) project, which has been completed by the City and has a surplus of funding. This transfer will allow the Wythe Creek Road Widening (UPC 97715) project advertisement to occur. The transfer will not affect the overall allocation of the revenue sharing program. The VDOT Hampton Roads District Office has obtained concurrence for this transfer from Mr. John Malbon, Hampton Roads District CTB representative.

**Recommendations:** VDOT recommends that the Wythe Creek Road Widening (UPC 97715) project in the Six-Year Improvement Plan be established as a revenue sharing project and the proposed reallocation be approved.

**Action Required by CTB:** A resolution is presented for CTB approval to establish the Wythe Creek Road Widening (UPC 97715) project as a revenue sharing project and document CTB approval of the reallocation.

**Result, if Approved:** Revenue Sharing Program funding will be reallocated in accordance with the City Council's request to the CTB and the project can be advertised on schedule

**Options:** Approve, Deny, or Defer.

**Public Comments/Reactions:** N/A



# City of Hampton

22 Lincoln Street  
Hampton, VA 23669  
www.hampton.gov

## Official Record

Resolution: 21-0128

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File Number: 21-0128

**Resolution to Designate Wythe Creek Road Project as a Revenue Sharing Recipient Project and Transfer Virginia Department of Transportation Surplus Revenue Sharing Funds in the Amount of \$104,008 from the Buckroe Avenue Reconstruction Project to the Wythe Creek Road Project**

WHEREAS, the Wythe Creek Road Project (UPC 97715), a Regional Surface Transportation Program ("RSTP") Project, managed by the Virginia Department of Transportation ("VDOT"), is currently in need of an additional \$104,008 in funds to pay for lighting on the Wythe Creek Bridge, which costs were stricken from the project because it could not be funded through RSTP funding guidelines;

WHEREAS, Hampton City Council previously approved funding to the Buckroe Avenue Reconstruction project (UPC 102988), a Revenue Sharing project, which is now complete and has surplus funds in the amount of \$104,008 (\$52,004 State/\$52,004 City);

WHEREAS, the City of Hampton ("City") Public Works Department recommends the Wythe Creek Road Project (UPC 97715) be designated as a Revenue Sharing recipient project by the Commonwealth Transportation Board ("CTB") so that the project may receive funds from the Buckroe Avenue Reconstruction project (UPC 102988);

WHEREAS, VDOT has agreed to transfer, upon CTB approval, the excess funds from the Buckroe Avenue Reconstruction project (UPC 102988) to the Wythe Creek Road Project (UPC 97715); and

WHEREAS, City Council wishes to transfer, upon CTB approval, the surplus Revenue Sharing funds totaling \$104,008 from the Buckroe Avenue Reconstruction project (UPC 102988) to the Wythe Creek Road Project (UPC 97715) in order to use the funds to pay for lighting for the Wythe Creek Road Project.


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HAMPTON, VIRGINIA, that the Wythe Creek Road Project (UPC 97715), be considered and designated as a Revenue Sharing recipient project by the Commonwealth Transportation Board, and that \$104,008 (\$52,004 State/\$52,004 City) in surplus Revenue Sharing funds be reallocated, upon Commonwealth Transportation Board approval, from the Revenue Sharing Buckroe Avenue Reconstruction Project (UPC 102988) to the Wythe Creek Road Project (UPC 97715), in order to provide the additional needed funds for lighting to the Wythe Creek Road Project; and

BE IT FURTHER RESOLVED, that the City Manager, or her authorized designee, is hereby authorized to take any and all necessary actions to carry out the purposes of this Resolution, subject to approval by the City Attorney, including, but not limited to, executing any required applications and agreements between the City of Hampton and VDOT to transfer remaining Revenue Sharing funds from the Buckroe Avenue Reconstruction project to the Wythe Creek Road Project.

approved by the Hampton City Council on 4/14/2021.

**Aye:** 6 Councilmember Bowman, Councilmember Weston Brown,  
Councilmember Brown, Vice Mayor Gray, Councilmember Hobbs and  
Mayor Tuck

**Out:** 1 Councilmember Snead

Signed by:   
Donnie R. Tuck

Date APR 14 2021

Attested by:   
Katherine K. Glass

Date APR 14 2021