



## COMMONWEALTH of VIRGINIA

### *Commonwealth Transportation Board*

Shannon Valentine  
Chairperson

1401 East Broad Street  
Richmond, Virginia 23219

(804) 786-2701  
Fax: (804) 786-2940

### **DRAFT MINUTES MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD ACTION MEETING**

VDOT Central Auditorium  
1221 East Broad Street  
Richmond, Virginia 23219  
March 17, 2020  
10:00 a.m.

The action meeting of the Commonwealth Transportation Board was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on March 17, 2020. The Chair, Shannon Valentine, presided and called the meeting to order at 12:17 p.m.

Present:physically Secretary Shannon Valentine, Messrs. Dodson, Williams, Yates and, Ms. DeTuncq, Mr. Brich, ex officio, Commissioner of Highways and Ms. Mitchell, ex officio, Director of the Department of Rail and Public Transportation.

Present electronically: Messrs. Johnsen, Kasprowicz, Malbon, Miller, Rucker, Smoot, Stinson, Whitworth, and Ms. Hynes.

Absent: Mr. Brown

Governor Ralph Northam declared a state of emergency in Virginia on Thursday, March 12, 2020, in response to COVID-19. In light of this action and as an additional precaution, the March 2020 Commonwealth Transportation Board workshop meeting was conducted via electronic communications, in accord with Section 2.2-3708.2(D) of the Code of Virginia. A quorum was present as listed above along with a list of members that participated electronically, also listed above. All votes on matters during the meeting were recorded by name, in roll-call fashion.

Public Access was unable to be provided at the remote locations, however members of the public were able to either physically attend the meeting of the Board in Richmond, or were able to witness the meeting (by listening and viewing) online via live-streaming at the following internet link: [http://www.ctb.virginia.gov/public\\_meetings/live\\_stream/default.asp](http://www.ctb.virginia.gov/public_meetings/live_stream/default.asp). In accord with 2.2-3708(D)(1) and (2) of the Code of Virginia, the online internet public notice for the meeting noted that this meeting would be conducted using an electronic process due to the COVID-19 state of emergency and as a precaution. The online meeting public notice also furnished the Agenda and

Board materials as well as information regarding the availability of online live-streaming of the meeting at the noted link.

Online viewers were furnished a telephone number to call to notify staff at the primary meeting location of any interruption of the live streaming of the meeting in accordance with Section 2.2-3708(D)(2) of the Code of Virginia; and no interruption of the live streaming was noted during the meeting.

**Public Comments: None**

**Approval of Minutes February 20, 2020**

Made By: Mr. Yates, Seconded By: Ms. DeTuncq  
A roll call vote was taken with all members attending either physically and electronically voting in favor of approval of the minutes.  
Motion carried, minutes approved, unanimously.

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**LOCAL ASSISTANCE DIVISION:**

**Agenda 1.** Action on Recreational Access to Pittsylvania Wayside Park Project RECR-071-828, Pittsylvania County Located in the Lynchburg District.

Made By: Mr. Dodson, Seconded By: Mr. Miller  
A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

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**Agenda 2.** Action on Revenue Sharing Reallocation City of Roanoke, Hollins Road/Orange Avenue Intersection Improvements Located in the Salem District.

Made By: Dr. Smoot, Seconded By: Ms. DeTuncq  
A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

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**Agenda 3.** Action on Revenue Sharing Reallocation City of Staunton, Central Avenue Streetscape Located in the Staunton District.

Made By: Mr. Whitworth, Seconded By: Dr. Smoot  
A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.

Motion carried, resolution approved, unanimously.  
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**LOCATION AND DESIGN DIVISION:**

***Presenting: Susan Keen***  
***Division Administrator***

Prior to the vote on items 4 and 5 the Chair indicated that if there was no objection the items would be voted on in a block.

**Agenda 4.** Action on Location Approval for the Northstar Boulevard Extension in Loudoun County Located in the Northern Virginia District.

Made By: Mr. Williams as a block with agenda item 5, Seconded By: Ms. Hynes as a block with agenda item 5.  
A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
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**Agenda 5.** Action on Location Approval for the Route 636 (Nash Road) Extension in Chesterfield County Located in the Richmond District.

Made By: Mr. Williams as a block with agenda item 4, Seconded By: Ms. Hynes as a block with agenda item 4.  
A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
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**NORTHERN VIRGINIA DISTRICT:**

***Presenting: Richard Walton***  
***Chief of Policy***

**Agenda 6.** Action on Authorization for the Commissioner of Highways to Enter into an Agreement with the Federal Highway Administration, Eastern Federal Lands Highway Division Relating to the Arlington National Cemetery Southern Expansion Project in Arlington County in the Northern Virginia District.

Made By: Mr. Yates, Seconded By: Mr. Williams  
A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
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**INFRASTRUCTURE INVESTMENT DIVISION:**

***Presenting: Kimberly Pryor***  
***Division Director***

Prior to the vote on items 7, 8 and 9 the Chair indicated that if there was no objection the items would be voted on in a block.

**Agenda 7.** Action on Addition of Projects to the Six-Year Improvement Program for Fiscal Years 2020-2025.

Made By: Mr. Williams as a block with agenda items 8 and 9, Seconded By: Mr. Miller as a block with agenda items 8 and 9.

A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.

Motion carried, resolution approved, unanimously.

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**Agenda 8.** Action on FY20-25 Six-Year Improvement Program Transfers For January 23, 2020 through February 19, 2020.

Made By: Mr. Williams as a block with agenda items 7 and 9, Seconded By: Mr. Miller as a block with agenda items 7 and 8.

A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.

Motion carried, resolution approved, unanimously.

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**Agenda 9.** Action on SMART SCALE Project Budget Increase for Safety Improvements to Route 122 Route 636 Intersection UPC 109287 in Franklin County Located in the Salem District.

Made By: Mr. Williams as a block with agenda items 7 and 9, Seconded By: Mr. Miller as a block with agenda items 7 and 8.

A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.

Motion carried, resolution approved, unanimously.

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**DEPT. OF RAIL AND PUBLIC TRANSPORTATION:**

***Presenting: Jennifer DeBruhl***  
***Chief of Public Transportation***

**Agenda 10.** Action on Addition of a Public Transportation Project to the Six-Year Improvement Program for Fiscal Years 2020-2025 for the COVID-19 Pandemic Response and Mitigation.

Made By: Mr. Yates, Seconded By: Mr. Williams

A roll call vote was taken with all members attending either physically or electronically voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

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**NEW BUSINESS:**

None

**ADJOURNMENT:**

The meeting adjourned at 12:41 p.m. on March 17, 2020. The next action meeting will be held on Wednesday, April 22, 2020 beginning at 9:00 a.m. in the Richmond District.

Approved:

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Chairperson

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Secretary of the Board

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