



COMMONWEALTH of VIRGINIA
Commonwealth Transportation Board

Aubrey L. Layne, Jr.
Chairman

1401 East Broad Street
Richmond, Virginia 23219

(804) 786-2701
Fax: (804) 786-2940

Agenda Item #10

**RESOLUTION
OF THE
COMMONWEALTH TRANSPORTATION BOARD
February 16, 2017**

MOTION

Made By: Mr. Williams, Seconded By: Mr. Brown
Action: Motion Carried, Unanimously

Title: Change in Fiscal Year 2017 Allocation to Central Shenandoah Planning District Commission, a Small Urban and Rural Transit Provider, and to City of Harrisonburg Department of Public Transportation, a Small Urban Transit Provider, in the Fiscal Year 2017-2022 Six-Year Improvement Program

WHEREAS, on June 13, 2016, the Commonwealth Transportation Board (Board) adopted a Fiscal Year 2017-2022 Six-Year Improvement Program (SYIP) pursuant to § 33.2-214(B) of the Code of Virginia (1950), as amended, that contained funding for capital projects to Central Shenandoah Planning District Commission (CSPDC), a Small Urban and Rural Transit Provider, for Fiscal Year 2017; and City of Harrisonburg Department of Public Transportation (HDPT), a Small Urban Transit Provider.

WHEREAS, the transfer of ownership of a transit facility located in Fishersville, Virginia, to CSPDC and the upgrade of an Intelligence Transportation System by HDPT were not appropriately funded in the Fiscal Year 2017 SYIP; and

WHEREAS, capital funding in the amount of \$233,844 in Fiscal Year 2017 is required to complete the transfer of ownership of the Fishersville, Virginia transit facility to CSPDC, and CSPDC had not previously applied for this funding; and

WHEREAS, HDPT requires an additional allocation of capital funding in the amount of \$392,222 in Fiscal Year 2017 to complete the upgrade of the HDPT ITS system.

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NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves the new allocation of capital funding to CSPDC, a Small Urban and Rural Transit Provider, in the amount of \$233,844; and an increase in a previous allocation to HDPT, a Small Urban Transit Provider, in the amount of \$392,222, and amends the Fiscal Year 2017-2022 SYIP to reflect these changes. These changes in allocation are contingent upon the recording of the allocated funding by CSPDT and HDPT in accordance with generally accepted accounting practices, reflecting that the allocation is for the purpose of providing for CSPDC and HDPT's transit services.

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CTB Decision Brief

Change in Fiscal Year 2017 Allocation to Central Shenandoah Planning District Commission, a Small Urban and Rural Transit Provider, and City of Harrisonburg Department of Public Transportation, a Small Urban Transit Provider, in the Fiscal Year 2017-2022 Six-Year Improvement Program

Issue: The Department of Rail and Public Transportation (DRPT) requests the approval of a modification to the Six-Year Improvement Program (SYIP) for Fiscal Years 2017-2022 to provide additional funding for Fiscal Year 2017 to the Central Shenandoah Planning District Commission (CSPDC) in the amount of \$233,844 and to the City of Harrisonburg Department of Public Transportation (HDPT) in the amount of \$392,222. Changes to the SYIP over \$200,000 must be approved by the Commonwealth Transportation Board (CTB) prior to allocation and award.

Facts - CSPDC: CSPDC is currently the designated recipient for urbanized area transit funding to support public transportation in the Staunton-Augusta-Waynesboro urbanized area. As the local grantee, the CSPDC performs oversight for the program, while the service is managed and operated by Virginia Regional Transit (VRT), a private non-profit contractor. The rural area transit services have historically been operated through a direct grant agreement between DRPT and VRT. The rural transit services arrangement will expire at the end of Fiscal Year 2017, at which time the grant and transit responsibilities for rural area service will shift to CSPDC. VRT currently owns a transit facility in Fishersville, Virginia, and operates transit for both the urbanized and rural areas of Staunton-Augusta-Waynesboro from this facility. DRPT expects that ownership of the Fishersville facility will be transferred from VRT to CSPDC. DRPT concurs with and supports the transfer of the facility. DRPT expects that the transfer will occur on or about April 1, 2017, to insure a smooth transition and to avoid any disruption in transit service in the Staunton-Augusta-Waynesboro area.

The Fishersville facility was constructed in 2009 with Federal, State and Local funds at a cost of \$4,910,631. A local match of \$196,465 was provided by the local jurisdictions, private transit funding partners and VRT. The portion of local match provided by local jurisdictions is valued at \$66,465, and will convey with the property transfer. CSPDC agrees to pay VRT for its portion of the local match, \$130,000. Additional costs to be incurred by CSPDC are estimated at \$103,844 and include title insurance, closing fees, survey, environmental evaluation, facility inspections, condition report, recording costs and attorney fees. The total estimated cost for the transfer of ownership of the Fishersville facility from VRT to CSPDC is \$233,844.

As a result, CSPDC has requested \$233,844 of funding in Fiscal Year 2017 to complete the transfer of ownership of the Fishersville facility. CTB action is required in order to approve the allocation because the amount sought is beyond the authority of the Director of DRPT.

Facts - HDPT: HDPT is currently upgrading their Intelligent Transportation System (ITS) for their fixed route transit system. This will allow HDPT to become more efficient and continue to provide excellent service to the community, with the addition of Automatic Passenger Counters, Automatic Vehicle Locator, Interior Passenger Signs, and Real Time Arrival Information for passengers. This original project was budgeted for \$450,000 in the Fiscal Year 2017 SYIP. In

July 2016, HDPT issued a Request for Proposals for the upgrade of their ITS. The Request for Proposals resulted in six responsive bidders, all of whom exceeded the original cost estimate. HDPT selected the most qualified proposal and, following negotiations, arrived at a cost that was reasonable for the scope of work, but the budget for the approved bid was \$894,889

As a result, HDPT has requested \$392,222 in additional allocations for Fiscal Year 2017 to complete the upgrade of their ITS system. CTB action is required in order to approve the additional allocation because the amount sought is beyond the authority of the Director of DRPT.

Action Required by CTB: Recommendation: DRPT recommends the approval of the additional allocations to the SYIP for Fiscal Year 2017 for CSPDC and HDPT.

Action Required by CTB: Approve allocations of \$233,844 to CSPDC for Fiscal Year 2017 in the SYIP for Fiscal Years 2017-2022, and approve additional allocations of \$392,222 to HDPT for Fiscal Year 2017 in the SYIP for Fiscal Years 2017-2022.

Options: Approve, Deny, or Defer.