

MINUTES
OF
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD

Central Office Auditorium
1221 East Broad Street
Richmond, Virginia

May 16, 2002
10:00 a.m.

The monthly meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on May 16, 2002. The Chairman, Whittington W. Clement, presided.

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Present: Messrs. Bailey, Bevon, Byrd, Davies, Folkes, Garcia, Grubb, Klinge, Kornblau, Martin, Mitchel, Shucet, Walker, White, Ms. Lionberger and Ms. Welsh.

Absent: None

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The Chairman welcomed the newest member of the Board, Mr. John J. Davies, III, filling the unexpired term of H. Carter Myers, III, as the Culpeper District representative.

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Agenda Item 1: Public Comment: There was none.

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Agenda Item 2: Action on approval of Minutes of Meeting of April 18, 2002.

Moved by Mr. Kornblau, seconded by Ms. Lionberger. Motion carried, minutes approved.

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Agenda Item 3: Committee Reports: Mr. Martin presented the Report of the Internal Audit Committee meeting of April 17, 2002. The report was accepted as presented. Referenced by attachment of the report.

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SECONDARY ROAD DIVISION:

Agenda Item 4: Division Report: A report on the Net Mileage Growth of the Secondary System of State Highways for Calendar Years 1997-2001. The report was accepted as presented. Referenced by attachment of the report.

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Agenda Item 5: Action (by single motion) on Additions and Abandonments of Roads in the Secondary System, April 2002. Referenced by attachment of Report.

Moved by Ms. Lionberger, seconded by Mr. White. Motion carried, report approved.

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A brief discussion among the Chairman, Mr. Byrd, Mr. Kornblau and Mr. Givens ensued regarding the acceptance of subdivision roads into county maintenance systems. All concurred that counties and developers need to adhere to the Department's road building standards in order to assure acceptance into the system with minimal additional maintenance costs. Mr. Kornblau also stated there is a need for better coordination between residencies and developers for site inspection to assure compliance.

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Agenda Item 6: Action (by single motion) on Discontinuance from the Secondary System of State Highways, specifically Segments 1 and 2 – Route 880, Fauquier County and Segments 3 and 4 – Route 666 and 681 – Nelson County. Referenced by attachment of Resolution and maps.

Moved by Mr. Grubb, seconded by Mr. Klinge. Motion carried, resolutions approved.

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Agenda Item 7: Action on Access Projects, specifically (A) Industrial Access Project, Meadowville Technology Park – Chesterfield County, (B) Industrial Access Project, West Point Veneer – King William County and Town of West Point, and (C) Recreational Access Project, Culpeper Community Complex – Culpeper County. Referenced by attachment of Resolutions and maps.

Moved by Mr. Grubb, seconded by Mr. White. Motion carried, resolutions approved.

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TRAFFIC ENGINEERING DIVISION:

Agenda Item 8: Action on Bridge Designation, specifically Route 58 – Grayson County – bridge over the New River, “Veterans Memorial Bridge”. Referenced by attachment of Resolution, and map.

Moved by Mr. Grubb, seconded by Mr. Martin. Motion carried, resolution approved.

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RIGHT OF WAY AND UTILITIES DIVISION:

Agenda Item 9: Action (by single motion) on Land Conveyances of surplus acreage, specifically (A) Route 94 – Carroll County, (B) Route 608 and 628 - Spotsylvania County, and (C) Route 6522 – Westmoreland County. Referenced by attachment of Resolutions.

(A-C) Moved by Mr. Bailey, seconded by Ms. Welsh. Motion carried, resolutions approved.

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A brief discussion ensued among Mr. Kornblau, Mr. Mitchell and Mr. Waymack (ROW Division Administrator) concerning the total surplus acreage owned by the Department and not in use. Mr. Waymack stated there are about 100 parcels statewide, some are small, and some are without road access and can only reasonably be sold back to adjacent property owners, as reflected in this month’s board action.

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ADMINISTRATIVE SERVICES DIVISION:

Agenda Item 10: Action on Land Conveyance, specifically authorization to proceed to notify Department of General Services to make available for sale on the open market the former Department Washington Area Headquarters, 3.08 acres located on Route 628, 0.3 miles north of Route 622 in Rappahannock County. Property to be disposed due to the pending relocation of the area headquarters to newly constructed facilities on Route 622, 0.1 miles south of Routes 211/411 in Rappahannock County. Referenced by attachment of Resolution.

Moved by Mr. Klinge, seconded by Ms. Welsh. Motion carried, resolution approved.

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URBAN DIVISION:

Agenda Item 11: Action (by single motion) on Quarterly Street Mileage Payments, specifically (A) City of Bristol, (B) City of Colonial Heights, (C) City of Covington, (D) Town of Chase City, (E) Town of Pulaski and (F) Town of South Hill. Referenced by attachment of Resolutions.

Moved by Mr. White, seconded by Ms. Welsh. Motion carried, resolutions approved.

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CONSTRUCTION DIVISION:

Agenda Item 12: Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received November 27; December 6, 2001; February 6, 20; April 9, 19, 22, 23, 25; May 1, 2002 for award and authorized execution of contracts by the Commissioner, Deputy Commissioner for Project Management or Acting Chief Engineer, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Mr. Garcia, seconded by Mr. Walker. Motion carried, report approved.

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Prior to considering the consultant agreements, there had been a brief discussion regarding the policy governing CTB approval of consultant agreements at the April meeting. Mr. Folkes stated that his committee had a policy recommendation but had tabled bringing it to the Board during the administrative transition period. The intent was to present it at the May meeting. At the May meeting it was agreed that this committee report would be tabled until the new fiscal year, July 2002. It was the consensus, therefore, that the consultant agreements on the May agenda would be treated as action items for CTB approval.

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Agenda Item 13: Action on Consultant Agreement, specifically engineering inspection services for the Intelligent Transportation System (ITS) portion of the Pinners Point project – Hampton Roads District – on a cost plus fee basis – Parson Brinckerhoff Construction Services, Inc. Referenced by attachment of Resolution, fact sheets and map.

A brief discussion ensued concerning the percentage of the contract fee in relationship to the total contract and to the specific percentage relating to the ITS portion.

Moved by Mr. Kornblau, seconded by Ms. Welsh. Motion carried to defer approval for further review of agreement and project percentages.

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ENVIRONMENTAL DIVISION:

Agenda Item 14: Action on Consultant Agreement, specifically air quality conformity services related to certain regional transportation plans and programs – on a fixed billable rate basis – Michael Baker, Jr., Inc. Referenced by attachment of Resolution and fact sheet.

Moved by Mr. Mitchel, seconded by Mr. White. Motion carried, resolution approved.

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LOCATION & DESIGN DIVISION:

Agenda Item 15: Action on Design Project, specifically Route 28 (Nokesville Road) – Prince William County and City of Manassas – (not a part of the PPTA project)- road widening from Godwin Drive to Vint Hill Road. Referenced by attachment of Resolution, fact sheet and map.

Moved by Ms. Lionberger, seconded by Mr. White. Motion carried, resolution approved.

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Agenda Item 16: Action (by single motion) on Location & Design Projects, specifically (A) Route 28 and Wellington Road – City of Manassas – grade separation project, (B) Route 729 (Shelburne Glebe Road) – Loudoun County – bridge replacement over North Fork of Goose Creek, (C) Routes 199 and 31 (Jamestown Road) – City of Williamsburg and James City County – intersection improvement project, (D) Route 672 (Lawyer Road) – Rockingham County –road widening project, and (E) Glendale Road – City of Galax – road widening project. Referenced by attachment of Resolutions, fact sheets and maps.

(A-E) Moved by Ms. Lionberger, seconded by Mr. White. Motion carried, resolutions approved.

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PROGRAM AND SCHEDULING DIVISION:

Agenda Item 17: Action on Tentative Six-Year Improvement Program and Allocations for Fiscal Year 2002-2003. Referenced by attachment of Resolution. (Copy of Tentative Program on file with Commissioner’s Office and on-line at www.virginiadot.org.)

Moved by Mr. Garcia, seconded by Mr. Byrd. Motion carried, resolution approved.

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A brief discussion ensued lead by Ms. Lionberger concerning FRANS and the debt service impacts in the program – if the information could be provided by district, it would be easier to track. The Chair suggested that monthly or quarterly revenue and debt service reports be prepared.

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DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:

Agenda Item 18: Action on Rail Industrial Access Project, specifically County of Franklin – Trinity Packaging Corporation. Referenced by attachment of Resolution, fact sheet, locality resolution, and map.

Moved by Mr. White, seconded by Ms. Welsh. Motion carried, resolution approved.

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Agenda Item 19: Action on Industrial Access Railroad Tracks Program, to update exiting policy and to raise certain annual allocation limits, and to raise maximum levels of certain unmatched and matched project funds in any fiscal year. Referenced by attachment of Resolution.

Moved by Mr. White, seconded by Mr. Garcia. Motion carried, resolution approved.

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OTHER BUSINESS

Agenda Item 20: Action on Resolutions of Appreciation, specifically H. Carter Myers, III. Referenced by attachment of Resolution.

Moved by Mr. Davies, seconded by Mr. White. Motion carried, resolution approved.

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NEW BUSINESS: DISCUSSION ITEMS:

Six-Year Program – Mr. Klinge reminded the members of a deferred item from the January meeting – “Establish Criteria for the Six-Year Program Process”. He recommended this for a workshop item for June, with no immediate action item for consideration. The Chair so ordered.

November Referenda – Mr. Mitchel urged support of the referenda and recommended a workshop item for June to develop methods for community education of issues and support for passage. The Chair so ordered. [Note: subsequently, this item was deferred to July.]

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ADJOURNMENT: The Chairman adjourned the meeting at 12:23 p.m.

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The next workshop will be held on Wednesday, June 19, 2002, at 10:00 a.m. and the next meeting will be held on Thursday, June 20 at 10:00 a.m., both in Richmond, Virginia.

Approved:

Chairman

Attested:

Secretary