



# COMMONWEALTH of VIRGINIA

## Commonwealth Transportation Board

W. Sheppard Miller, III  
Chairperson

1401 East Broad Street  
Richmond, Virginia 23219

(804) 482-5818  
Fax: (804) 786-2940

*Agenda item # 6*

### RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

January 16, 2024

#### MOTION

**Made By:** Ms. Sellers **Seconded By:** Mr. Coleman

**Action:** Motion Carried, Unanimously

**Title: FY24-29 Six-Year Improvement Program Transfers  
For November 4, 2023 through December 8, 2023**

**WHEREAS**, Section 33.2-214(B) of the *Code of Virginia* requires the Commonwealth Transportation Board (Board) to adopt by July 1<sup>st</sup> of each year a Six-Year Improvement Program (Program) of anticipated projects and programs. After due consideration, the Board adopted a Fiscal Years 2024-2029 Program on June 21, 2023; and

**WHEREAS**, the Board authorized the Commissioner, or his designee, to make transfers of allocations programmed to projects in the Six-Year Improvement Program of projects and programs for Fiscal Years 2024 through 2029 to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the Six-Year Improvement Program of projects and programs for Fiscal Years 2024 through 2029 consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project; and

<b>Total Cost Estimate</b>	<b>Threshold</b>
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

Resolution of the Board  
FY2024-2029 Six-Year Improvement Program Transfers for November 4, 2023 through  
December 8, 2023  
January 16, 2024  
Page 2 of 2

**WHEREAS**, the Board directed that (a) the Commissioner shall notify the Board on a monthly basis should such transfers or allocations be made; and (b) the Commissioner shall bring requests for transfers of allocations exceeding the established thresholds to the Board on a monthly basis for its approval prior to taking any action to record or award such action; and

**WHEREAS**, the Board is being presented a list of the transfers exceeding the established thresholds attached to this resolution and agrees that the transfers are appropriate.

**NOW THEREFORE, BE IT RESOLVED**, by the Commonwealth Transportation Board, that the attached list of transfer requests exceeding the established thresholds is approved and the specified funds shall be transferred to the recipient project(s) as set forth in the attached list to meet the Board's statutory requirements and policy goals.

###

## CTB Decision Brief

### FY2024-2029 Six-Year Improvement Program Transfers November 4, 2023 through December 8, 2023

**Issue:** Each year the Commonwealth Transportation Board (CTB) must adopt a Six-Year Improvement Program (Program) in accordance with statutes and federal regulations. Throughout the year, it may become necessary to transfer funds between projects to have allocations available to continue and/or initiate projects and programs adopted in the Program.

**Facts:** On June 21, 2023, the CTB granted authority to the Commissioner of Highways (Commissioner), or his designee, to make transfers of allocations programmed to projects in the approved Six-Year Improvement Program of projects and programs for Fiscal Years 2024 through 2029 (the Program) to release funds no longer needed for the delivery of the projects and to provide additional allocations to support the delivery of eligible projects in the Program consistent with Commonwealth Transportation Board priorities for programming funds, federal/state eligibility requirements, and according to the following thresholds based on the recipient project:

Total Cost Estimate	Threshold
<\$5 million	up to a 20% increase in total allocations
\$5 million to \$10 million	up to a \$1 million increase in total allocations
>\$10 million	up to a 10% increase in total allocations up to a maximum of \$5 million increase in total allocations

In addition, the CTB resolved that the Commissioner should bring requests for transfers of allocations exceeding the established thresholds to the CTB on a monthly basis for its approval prior to taking any action to record or award such action.

The CTB will be presented with a resolution for formal vote to approve the transfer of funds exceeding the established thresholds. The list of transfers from November 4, 2023 through December 8, 2023 is attached.

**Recommendations:** VDOT recommends the approval of the transfers exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Action Required by CTB:** The CTB will be presented with a resolution for a formal vote to adopt changes to the Program that include transfers of allocated funds exceeding the established thresholds from donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Result, if Approved:** If approved, the funds will be transferred from the donor projects to projects that meet the CTB's statutory requirements and policy goals.

**Options:** Approve, Deny, or Defer.

**Public Comments/Reactions:** None

**Program Allocation Transfer Threshold Report  
Transfers Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
1	Culpeper, Statewide	CULPEPER DGP DEALLOCATION BALANCE ENTRY, STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	T21761, 70700	Culpeper	#SMART22 - RTE. 20/53 INTERSECTION IMPROVEMENTS	118875	DGP - State (GS0100), VA Safety HSIP - Federal (CF3HS0), VA Safety HSIP - Softmatch (CF3HS1)	1,712,415	12,468,370	12,468,371	15.9%	Transfer of surplus funds recommended by District from the District DGP Deallocation Balance Entry and Statewide Highway Safety Balance Entry line items to fund a scheduled project.
2	Culpeper	#OTHERINT - I-66 - CCTV CAMERA	120454	Culpeper	#OTHERINT- I-66 - CMS	120455	Other Interstate Corridor Funds - State (CS9199)	107,440	497,305	497,305	27.6%	Transfer of surplus funds recommended by District from a scheduled project to fund a scheduled project.
3	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Culpeper	ROUTE 29 AND LEES MILL ROAD INTERSECTION R-CUT	120654	Safety (statewide) (CF3100), Safety Soft Match (statewide) (CF3101), VA Safety HSIP - Federal (CF3HS0), VA Safety HSIP - Softmatch (CF3HS1), VA Safety State - State (CS3SS0)	2,495,053	9,300,000	9,300,000	36.7%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Highway Safety balance Entry line item to a scheduled project.
4	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Culpeper	ROUTE 522 / 20 ROUNDABOUT AT UNIONVILLE	120655	VA Safety HSIP - Federal (CF3HS0), VA Safety HSIP - Softmatch (CF3HS1), VA Safety State - State (CS3SS0)	4,069,775	15,000,000	15,000,000	37.2%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Highway Safety balance Entry line item to a scheduled project.
5	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY, STATEWIDE SYIP UPDATE BALANCE ENTRY	70700, T1179	Fredericksburg	PTF RT 1 STARS - RT. 3 OFF-RAMP / SPOTSY AVE IMPROV	120644	CTB Formula - High Priority State (CS0120), VA Safety State - State (CS3SS0)	2,034,167	11,567,884	11,567,884	21.3%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Highway Safety Balance Entry and Statewide SYIP Balance Entry line items to fund a scheduled project.
6	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Hampton Roads	Citywide Flashing Yellow Arrow Upgrades	111034	VA Safety HSIP - Federal (CF3HS0), VA Safety HSIP - Softmatch (CF3HS1), VA Safety State - State (CS3SS0)	326,975	1,333,379	1,333,963	32.5%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Highway Safety Balance Entry line item to a schedule project.
7	Statewide	STATEWIDE HIGHWAY SAFETY BALANCE ENTRY	70700	Hampton Roads	Lake Taylor Sidewalk Improvements	113751	HSIP - Bike & Pedestrian (CNF053), HSIP - Highways (CNF052), HSIP - Highways Special (CNF052), HSIP - State Match (CNS251), Safety (statewide) (CF3100), Safety Match (statewide) (CS3101)	355,808	966,108	969,464	58.3%	Transfer of surplus funds recommended by District and Traffic Operations Division from the Statewide Highway Safety Balance Entry line item to a scheduled project.
8	Statewide	STATEWIDE SYIP UPDATE BALANCE ENTRY	T1179	Hampton Roads	#BF -HAMPTON ROADS BRIDGES REHAB	122643	Bridge Formula Allocation-Federal (CFB700), Bridge Formula Allocation-Soft Match (CFB701)	4,000,000	10,000,000	10,000,000	66.7%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the Statewide SYIP Balance Entry line item to a scheduled project.

**Program Allocation Transfer Threshold Report  
Transfers Requiring Approval**

9	Statewide	Revenue Sharing Balance Entry-LAD	T24702	Northern Virginia	NEW TRAFFIC SIGNALS VI	108459	Revenue Sharing Deallocation Local Match (NPL201), Revenue Sharing Deallocation State Match (CNS202), Revenue Sharing Local Match (NPL201), Revenue Sharing State Match (CNS202)	414,622	1,834,809	1,834,809	29.2%	Transfer of surplus funds recommended by Local Assistance Division from the Statewide Revenue Sharing Balance Entry line item to an underway project.
10	Northern Virginia	CARBON REDUCTION PROGRAM BALANCE ENTRY - NORTHERN VIRGINIA	T27902	Northern Virginia	COMMUTER OPERATIONS CENTER and TDM Program FY28-FY30	T25360	Carbon Northern Virginia Allocation-Federal (CFRM10), Carbon Northern Virginia Allocation-Soft Match (CFRM11)	4,174,411	12,344,735	12,344,735	51.1%	Transfer of surplus funds recommended by District from the Statewide Carbon Reduction Program Balance Entry line item to a scheduled project.
11	Statewide	INTERSTATE CORRIDOR IMPROVEMENT PLAN SYIP BALANCE ENTRY	115762	Richmond	#OTHERINT - I-85 - CMS	120458	Other Interstate Corridor Funds - State (CS9199)	286,073	862,000	862,000	49.7%	Transfer of surplus funds recommended by District from the Statewide Interstate Corridor Improvement Program Balance Entry line item to a scheduled project.
12	Statewide	Revenue Sharing Balance Entry-LAD	T24702	Staunton	North Cameron Street Drainage Improvements - Winchester	112963	Revenue Sharing Deallocation Local Match (NPL201), Revenue Sharing Deallocation State Match (CNS202), Revenue Sharing Local Match (NPL201), Revenue Sharing Local Project Contributions – Urban (NOP723), State Match (CNS202)	5,101,894	29,995,000	29,995,000	20.5%	Transfer of surplus funds recommended by District and Local Assistance Division from the Statewide Revenue Sharing Balance Entry line item to a scheduled project.
13	Statewide, Staunton	#SGR Staunton - VDOT SGR Bridge - Balance Entry, STATEWIDE SYIP UPDATE BALANCE ENTRY	T13915, T1179	Staunton	#SGR19VB - RT 17/50/522 MILLWOOD PIKE BRIDGE OVER I-81	113535	CTB Formula - Bridge State (CS0110), SGR Bridge Federal NHPP (SFB110), SGR Bridge Soft Match NHPP (SFB111), SGR Bridge State (SSB700), SGR STP STWD Bridge Federal (SFB210), SGR STP STWD Bridge Soft Match (SFB211)	22,363,308	53,692,234	53,692,234	71.4%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the District SGR VDOT Bridge Balance Entry and Statewide SYIP Balance Entry line items to fund a scheduled project.
14	Statewide	STATEWIDE TAP BALANCE ENTRY- UNALLOCATED	70466	Staunton	LYLBURN DOWNING MIDDLE SCHOOL SRTS	113689	Local Funds for Enhancement Projects (NPL206), TAP 5-200K (CF6600)	53,939	161,784	161,784	50.0%	Transfer of surplus funds recommended by District and Local Assistance Division from the Statewide TAP Balance Entry line item to a completed project.

**Program Allocation Transfer Threshold Report  
Transfers Not Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
A	Statewide	GARVEE - Balance Entry	T10560	Bristol	#SMART20 - Progress Park Connector	115540	GARVEE (CNB296)	1,634,225	37,326,377	35,692,152	4.6%	Transfer of surplus funds recommended by District and Financial Planning Division from the Statewide Garvee Balance Entry line item to an underway project.
B	Statewide	INTERSTATE CORRIDOR IMPROVEMENT PLAN SYIP BALANCE ENTRY	115762	Bristol	#I81CIP SB MM 8.1 WIDEN TO THREE LANES (ID #27)	116170	I-81 Corridor Funds - State (CS9181)	2,012,673	39,912,673	37,900,000	5.3%	Transfer of surplus funds recommended by District from the Statewide Interstate Corridor Improvement Program Balance Entry line item to an underway project.
C	Statewide	STATEWIDE TAP BALANCE ENTRY- UNALLOCATED	70466	Bristol	PEDESTRIAN CONNECTOR - PHASE II	116944	Local Funds for Enhancement Projects (NPL206), TAP <5K (CF6700)	16,461	678,877	678,877	2.5%	Transfer of surplus funds recommended by District and Local Assistance Division from the Statewide TAP Balance Entry line item to a completed project.
D	Culpeper	CULPEPER DGP DEALLOCATION BALANCE ENTRY	T21761	Culpeper	#SMART22 - OLD LYNCHBURG RD/5TH ST EXT. INT IMPROVEMENTS	118878	DGP - State (GS0100)	119,299	8,173,987	8,173,987	1.5%	Transfer of surplus funds recommended by the District from the District DGP Deallocation Balance Entry line item to a scheduled project.
E	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Cunningham Drive Sidewalk Project	102866	CMAQ : Hampton Roads (CF5M30), CMAQ Match : Hampton Roads (CS5M31)	152,988	1,072,988	1,072,988	16.6%	Transfer of surplus funds recommended by District and MPO from the District CMAQ Balance Entry line item to an underway project.
F	Hampton Roads	HAMPTON ROADS MPO CMAQ BALANCE ENTRY	70714	Hampton Roads	Citywide Signal System Upgrade with Feasibility Study	110801	CMAQ : Hampton Roads (CF5M30), CMAQ Match - Urban : Hampton Roads MPO (CNS214), CMAQ Match : Hampton Roads (CS5M31)	63,428	2,487,102	2,487,102	2.6%	Transfer of surplus funds recommended by District and MPO from the District CMAQ Balance Entry line item to a scheduled project.
G	Hampton Roads	#SGR Hampton Roads-VDOT SGR Paving-Balance Entry, #SGR21VP - 2021 Williamsburg Residency Plant Mix	T13509, 117153	Hampton Roads	#SGR22VP 2022 SOUTHSIDE INTERSTATE PLANT MIX	118702	Primary Formula - State : Discretionary (CNS472), SGR Paving Federal NHPP (SFP110), SGR Paving Soft Match NHPP (SFP111), SGR Paving State (SSP700)	2,179	873,722	873,722	0.3%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the District SGR VDOT Paving Balance Entry line item and a completed project to fund a completed project.
H	Statewide	STATEWIDE SYIP UPDATE BALANCE ENTRY	T1179	Hampton Roads	REMOVE EXISTING TIMBER DOLPHINS AT JAMESTOWN SCOTLAND FERRY	123192	Ferries Allocation - Federal (CF7230), Ferries Allocation - Soft Match (CF7231)	2,701	452,701	452,701	0.6%	Transfer of surplus funds recommended by District from the Statewide SYIP Balance Entry line item to a scheduled project.
I	Statewide	STATEWIDE SYIP UPDATE BALANCE ENTRY	T1179	Lynchburg	#BF - LYNCHBURG YEAR 2 STRUCTURE RECOATING	122452	Bridge Formula Allocation-Federal (CFB700), Bridge Formula Allocation-Soft Match (CFB701)	62,076	1,500,252	1,500,252	4.3%	Transfer of surplus funds recommended by District and Structure and Bridge Division from the Statewide SYIP Balance Entry line item to a scheduled project.
J	Northern Virginia	#SGR Northern Virginia-VDOT SGR Paving-Balance Entry	T13511	Northern Virginia	#SGR21VP PM-9L-21 PRIMARY PLANT MIX	116989	SGR Paving State (SSP700)	496	4,086,513	4,086,513	0.1%	Transfer of surplus funds recommended by District and Maintenance Division from the District SGR VDOT Paving Balance Entry to a completed project.

**Program Allocation Transfer Threshold Report  
Transfers Not Requiring Approval**

Row	Donor District	Donor Description	Donor UPC	Recipient District	Recipient Description	Recipient UPC	Fund Source	Transfer Amount	Total Allocation	Total Estimate	Transfer Percent	Comments
K	Statewide	INTERSTATE CORRIDOR IMPROVEMENT PLAN SYIP BALANCE ENTRY	115762	Richmond	#I64CIP - I-64WB EXIT 181 IMPROVE INTERCHANGE CONFIGURATION	120374	I-64 Corridor Funds - NHPP Federal (CF9610), I-64 Corridor Funds - NHPP Softmatch (CF9611)	1,684,398	12,751,305	12,751,305	15.2%	Transfer of surplus funds recommended by District from the Statewide Interstate Corridor Improvement Program Balance Entry line item to a scheduled project.