



Commonwealth Transportation Board Revenue Sharing/Transportation Alternatives Program Policy Committee

Virginia Department of Transportation
Central Office Human Resources Training Room
1221 East Broad Street
Richmond Virginia, 23221
March 29, 2023

The meeting was called to order at 2:30pm.

Members of the Subcommittee in attendance: Greg Yates (Chair), Mary Hynes and Randy Laird

Members of the Subcommittee absent: Fred Stant III

Members of the Board in attendance: Ty Lawson, Laura Sellers

Welcome/Purpose of Subcommittee/Introductions

Angel Deem, VDOT Chief of Policy, welcomed everyone and introduced Terry Short, Jr., VDOT Local Assistance Division Assistant Division Director, and Kim Pryor, VDOT Infrastructure and Investment Division Administrator. Ms. Deem provided an overview of the subcommittee purpose, and facilitated introductions of other VDOT support staff in attendance.

Presentation/Overview of Programs/ Results of the 2018 Revenue Sharing Policy Changes

Mr. Short provided an overview of the Revenue Sharing and Transportation Alternatives Program. Given the availability of attendees, it was agreed that the focus of today's conversation would be on the Revenue Sharing Program. Print versions of material previously provided to the committee was distributed to all attendees. Mr. Short briefly reviewed the performance data handout of the 2018 Revenue Sharing Policy Changes. A consensus of the committee was reached that the policy changes accomplished in 2018 have been quite successful.

Revenue Sharing Policy Initiatives

The principal material reviewed included the table labeled "Revenue Sharing Proposed Initiatives" which detailed each of the five proposed policy changes, current policy, current concerns, followed by the anticipated impact of the proposal. Ms. Deem outlined that Revenue Sharing policy initiative #1 would simply align policy to the current practice of the application period occurring every two years, instead of every year.

Policy Initiative #2 would allow immediate transfer of surplus funds on canceled and awarded projects, and transfers would be included in IID's monthly transfer list presented to the CTB. Ms. Hynes expressed a concern that localities might see this initiative as taking funding away from them. Mr. Short offered a perspective that the program is intended to fund projects, and not localities. If an existing revenue sharing project were to require additional funding, the locality can reapply as a Priority 1 application and receive funds up to the limit of \$10M. Mr. Short provided an example in which a surplus exists on a completed

project, and the locality will update the estimate to another revenue sharing project in the community to the exact surplus balance to justify the transfer request.

Discussion from the CTB members respective to Policy Initiative #2 included that the statewide balance entry account should retain more than \$1M to help fund more project deficits, and help localities feel at ease with the policy update. Members requested that the following information be provided at the next meeting:

- Number of separate transfers from RS to RS and transfers from RS to non-RS projects
- Average transfer amount
- Number of transfers by district and value by district
- Total number projects with deallocation/transfers – average
- Provide a step-by-step prioritization strategy for redistribution of funds

Policy Initiative #3 would eliminate the individual transfers within localities from an active Revenue Sharing project, to another active Revenue Sharing project. Discussion from the CTB committee members found that members were in agreement with the policy change.

Policy Initiative #4 would require that agreements are signed and returned to the Department for execution within 6 months of project allocation, or risk project allocation. Discussion from the CTB committee members found that members were in agreement with the policy change.

Policy Initiative #5 would permit staff to conduct year round deallocations administratively rather than a one-time annual deallocation process that requires CTB action. Discussion from the CTB committee members found that members were in agreement with the policy change.

Schedule for Future Meetings

Chairman Yates offered, and the committee agreed to hold a virtual committee meeting on Tuesday, April 11 from 10am to noon. The virtual meeting will present new slides to address committee member questions, and will focus on the Transportation Alternatives Program Policy Initiatives. At the rate of the work accomplished at today's meeting, and dependent upon the progress of the virtual meeting, it was noted that the committee may be in a position to forward recommendations to the full CTB at their workshop agenda in May 2023, with potential approval in June 2023.

The meeting was adjourned at 3:30pm

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